

COLUMBIA RIVER PEMBROKE WELSH CORGI CLUB

BY-LAWS

ARTICLE I - MEMBERSHIP

Section 1.

There shall be two types of membership open to all persons 18 years of age and older who are in good standing with The American Kennel Club and who subscribe to the purposes of this Club. While membership is unrestricted as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in its immediate area.

- (a) Regular: This membership enjoys all the privileges of the Club including voting and holding office.
- (b) Junior: Junior membership is open to persons between the ages of 10 - 17. Junior members cannot vote or hold office. They should be able to convert to regular membership upon reaching their 18th birthday.
- (c) Household: This membership enjoys all the privileges of the Club, including voting and holding office. Each member over the age of 18 shall be entitled to one vote.

Section 2.

Dues: Membership dues shall be as follows:

Regular:	\$20.00
Junior:	\$ 7.00
Household:	\$25.00

Dues are payable on or before the first day of February of each year. No member may vote whose dues are not paid for the current year. During the month of December the Treasurer shall send each member a statement of his/her dues for the following year. New members elected to membership in the last quarter of a year, will not be required to pay dues for the ensuing year.

Section 3.

Election to Membership. Each applicant for membership shall apply on a form approved by the Board of Directors, which shall provide that the applicant agrees to abide by the Constitution and By-Laws, principles and purposes of this Club, and the rules of The American Kennel Club. The application shall state the name, address, and occupation of the applicant and it shall carry the endorsement of two members in good standing. Accompanying the application, the prospective

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member(s) shall submit an initiation fee of \$5.00 in addition to the required membership dues. Household membership will be subject to one initiation fee.

Initiation fees are refundable if the applicant(s) are rejected. All applications are to be filed with the Secretary and each application is to be read at the first general meeting of the Club following its receipt. At the next general club meeting, the application will be voted upon by secret written ballot and affirmative votes of three-fourths of the members present and voting at that meeting shall be required to elect the applicant. The Club may reject any membership application. Applicants for membership who have been rejected by the Club may not reapply within six months after such rejection.

Section 4.

Termination of Membership. Memberships may be terminated:

- (a) **By resignation:** Any members in good standing may resign from the Club upon written notice to the Secretary, but no member may resign when in debt to the Club. Dues obligations are considered a debt to the Club and they become incurred on the first day of each fiscal year.
- (b) **By lapsing:** A membership will be considered lapsed and automatically terminated if such members' dues remain unpaid by February first of each year; however, the Board may levy a fine of \$5.00 in granting an additional 30 days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any Club meeting whose dues are unpaid as of the date of that meeting.
- (c) **By expulsion:** A membership may be terminated by expulsion as provided in Article VII of the Constitution and By-Laws.

ARTICLE II - MEETINGS

Section 1.

Club Meetings. Meetings shall be held at least six times a year, at such hour and place in the greater Portland area, as may be designated by the President. Written notice of each such meeting shall be mailed by the Secretary at least 10 days prior to the date of the meeting. The quorum for such meetings shall be 20 percent of the members in good standing.

Section 2.

Special Club Meetings. Special meetings shall be called by the President or by a majority vote of the Board who are present and voting at any regular or special meeting of the Board, or by the Secretary upon receipt of a petition signed by five members of the Club who are in good standing. Such special meetings shall be held at a location designated by the President, within the greater Portland area. Written notice of such meeting shall be mailed by the Secretary at least five days and not more than 15 days prior to the date of the meeting. This notice shall state the purpose of the meeting and no other Club business may be transacted thereat. The quorum for such a meeting shall be 20 percent of the members in good standing.

Section 3.

Board Meetings. Meetings of the Board of Directors shall be held at least six times a year at a location within the greater Portland area as designated by the President, and at such hour and place as may be designated by the President. Written notice of each such meeting shall be mailed to the Board by the Secretary at least 5 days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board.

Section 4.

Special Board Meetings. Special meetings of the Board may be called by the President, and shall be called by the Secretary upon receipt of written request signed by at least three members of the Board. Meetings to be held at a location within the greater Portland area, at such hour and place as may be designated by the person authorized herein to call such meeting. Written notice of such meeting shall be mailed by the Secretary at least 5 days and not more than 10 days prior to the date of the meeting, or telegraphic notice shall be filed at least 3 days and not more than 5 days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted thereat. A quorum for such a meeting shall be a majority of the Board.

Section 5.

Voting. Each member in good standing, whose dues are paid for the current year shall be entitled to one vote at any meeting of the Club at which he/she is present. Proxy voting will not be permitted at any Club meeting or election.

ARTICLE III - DIRECTORS AND OFFICERS

Section 1.

Board of Directors. The Board shall be comprised of the President, Vice President, Secretary, Treasurer, Immediate Past President and three other persons all of whom shall be members in good standing. The President, Vice President, Secretary, Treasurer, and one Board Member shall be elected for one year terms. The Immediate Past President shall automatically become part of the Board of Directors for one year without election to office. In order to provide continuity to the Board the two remaining board members shall serve two year terms. One being elected in even years, the other in odd years. All appropriate officers shall be elected at the Club's annual meeting, in the manner provided in Article IV, and shall serve until their successors are elected. General management of the Club's affairs shall be entrusted to the Board of Directors.

Section 2.

Officers. The Club's officers, consisting of the President, Vice President, Secretary, and Treasurer shall serve in their respective capacities both in regards to the Club and its meetings and the Board and its meetings.

- (a) The President shall preside at all meetings of the Club and of the Board and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these Constitution and By-Laws.

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- (b) The Vice President shall have the powers and exercise the duties of the President in case of the President's death, absence, or incapacity.
- (c) The Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the Club. He/she shall have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office, keep roll of members of the Club with addresses and carry out such other duties as are prescribed in these Constitution and By-Laws.
- (d) The Treasurer shall collect and receive all monies due or belonging to the Club. He/she shall deposit the same in a bank designated by the Board, in the name of the Club. His/her books shall be at all times open to inspection by the Board and he/she shall report to them at every meeting the financial condition of the Club. He/she shall report every time of receipt or payment not before reported; and at the annual meeting shall render an account of all monies received and expended during the previous fiscal year. He/she shall disburse such funds required to conduct the normal business of the Club upon receipt of a legitimate bill. The Treasurer shall prepare and submit prior to delinquency all tax reports. The Treasurer shall be bonded in such amount as the Board of Directors shall determine, with expense of such being borne by the Club.

Section 3.

Vacancies. Any vacancies occurring on the Board or among the offices during the year shall be filled until the next annual election by a majority vote of all the then members of the Board at its next regular meeting following creation of such a vacancy. Except that the vacancy of the President's office shall be filled by the Vice President. The resulting vacancy in the Vice President's office shall be filled by the Board.

ARTICLE IV - THE CLUB YEAR, ANNUAL MEETING, ELECTIONS

Section 1.

Club Year. The Club's fiscal year shall begin on the first day of February and end on the 31st day of January. The Club's official year shall begin immediately at the conclusion of the election at the annual meeting in January, and shall continue through the election at the next meeting.

Section 2.

Annual Meeting. The annual meeting shall be held in the month of January at which meeting directors and officers for the ensuing year shall be nominated and elected in accordance with this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his successor in office all properties and records relating to the office within 30 days after the election.

Section 3.

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Elections. The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The three nominated candidates for other positions on the Board who receive the greatest number of votes for such positions shall be declared elected.

Section 4.

Nominations. No person may be a candidate in a Club election who has not been nominated. During the month of October the Board shall select a Nominating Committee consisting of three members and two alternates not more than one of whom may be a member of the Board. The Secretary shall immediately notify the committeemen and alternates of their selection. The Board shall name a chairman for the committee and it shall be his/her duty to call a committee meeting which shall be held on or before November 1st.

- (a) The Committee shall nominate one candidate for each office, and, after securing the consent of each person so nominated, shall immediately report their nomination to the Secretary in writing.
- (b) Upon receipt of the Nominating Committee's report, the Secretary shall notify each member in writing of the candidates so nominated at least 15 days prior to the December meeting.
- (c) Additional nominations may be made at the meeting in December by any member in attendance provided that the person so nominated does not decline when his name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, his proposer shall present to the Secretary a written statement from the proposed candidate signifying his willingness to be a candidate.
- (d) Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

ARTICLE V - COMMITTEES

Section 1.

The Board may each year appoint standing committees to advance the work of the Club in such matters as specialty shows, obedience trials, trophies, annual prizes, membership and other fields which may be well served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.

Section 2.

Any committee appointed may be terminated by majority vote of the full membership of the Board upon written notice to the appointee; and the Board may appoint successors to those persons whose services have been terminated.

ARTICLE VI - DISCIPLINE

Section 1.

American Kennel Club Suspension. Any member who is suspended from the privileges of the American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.

Section 2.

Charges. Any member may prefer charges against a member for the alleged misconduct prejudicial to the best interests of the Club or the breed. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$10 which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges it shall fix a date of a hearing by the Board not less than 3 weeks nor more than 6 weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he wishes.

Section 3.

Board Hearing. The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all privileges of the Club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellow members at the ensuing Club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its finding shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

Section 4.

Expulsion. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceeding may occur at a regular or special meeting of the Club to be held within 60 days but not earlier than 30 days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations, and shall invite the defendant, if present, to speak in his own behalf if he wishes. The meeting shall then vote by secret written ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

ARTICLE VII - AMENDMENTS

Section 1.

Amendments to the Constitution and By-Laws may be proposed by the Board of Directors or by written petition addressed to the Secretary signed by 20 percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

Section 2.

The Constitution and By-Laws may be amended by a 2/3 vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting.

ARTICLE VIII - DISSOLUTION

Section 1.

Dissolution. The Club may be dissolved at any time by the written consent of not less than 2/3 of the members. In the event of the dissolution of the Club other than for purposes of reorganization whether voluntary or involuntary or by operation of law, none of the property of the Club nor any proceeds thereof nor assets shall be distributed to any members of the Club but after payment of the debts of the Club its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board of Directors.

ARTICLE IX - ORDER OF BUSINESS

Section 1.

At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Roll Call
- Minutes of the last meeting
- Report of President
- Report of Secretary
- Report of Treasurer
- Report of Committees
- Election of Officers and Board (at annual meeting)
- Unfinished business
- New business
- Adjournment

Section 2.

At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Reading of minutes of last meeting
- Report of Secretary
- Report of Treasurer
- Report of Committees
- Unfinished business
- New business
- Adjournment

ARTICLE X - PARLIAMENTARY AUTHORITY

Section 1.

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with these By-Laws and any special rules of order the Club may adopt.